

Services of the Library

The Midland Park Memorial Library provides books and materials for information, entertainment, intellectual development, and enrichment of the people of the community. The library will endeavor to provide the following services and may expand or delete from the services in the future after considering time, space, funds, and participation.

- Select, organize, and make available books and materials.
- Provide guidance and assistance to borrowers.
- Provision of special materials and services for the handicapped.
- Cooperate with other community agencies and organizations to promote events, programs and activities that better the community and offer intellectual and/or entertaining ideas, though not at the expense or prejudice of any race, religion, gender or age.
- Secure information beyond our own resources when requested, such as, using interlibrary loan to allow access to all available materials.
- Lend to other libraries upon request.
- Cooperate with, but not perform the functions of, school, or other institutional libraries.
- Provide service during hours that best meet the needs of the community.
- Provide general computer use and Internet access for members of the library. [See Library Computer/Internet Use Section for more details.]
- Use publicity to effectively promote library services to all users and potential users.
- Provide printer, fax and copier services for a small charge.
- Initiate programs, classes and exhibits.
- Periodically review library services being offered.

To further meet the needs of the library patrons, Midland Park Memorial Library will endeavor to provide the following types of programs on a regular basis. All programs are subject to change considering time, space, funds, and participation.

- **Story Time-** A regularly scheduled program to serve children and parents of the community.
- **Adult Reading Group or Book Discussion-** A scheduled program to serve adult readers of the library that will feature small group format for discussion.
- **Summer Reading Program-** During the summer months establish reading programs for children that include reading lists and prizes.

Circulation Rules

Item Limits and Renewals

There may be limits on selected material depending on the demand for the material.

All material, with the exception of rental DVDs and summer reading material, may be renewed up to 2 times provided that there are no reserves for that item. You can call the library to request that items be renewed.

Interlibrary loans

If an item is not available at the Midland Park Memorial Library we will try to borrow it for you from another library. There is a limit of 25 requests per day. You will be notified by telephone, e-mail, or text when the item arrives. You can call the Library to place a loan or you can do it online through the library catalog.

Reserves

If an item is checked out to another patron, a reserve may be made. You will be put on a waiting list and will be notified by telephone, e-mail, or text when the item is available. You can put an item on reserve by calling the library or you can do it online through the library catalog.

Loan Periods and Overdue Fines

Item	Loan Period	Overdue Fine
New / Rental DVDs	5 Days	\$1.00 per day
CDs and DVDs	14 Days	\$1.00 per day
New Books, Books on CDs Children's Books, Periodicals,	14 Days	10¢ per day
All Other Items (unless otherwise indicated)	28 Days	10¢ per day